## 1 Routine inspection

The routine inspection should be completed, and violations must be rectified with active CR before submitting the license renewal request Through Munshaat portal.

### Steps to renewal Health Care Facility

## 2 Upload required documents

**upload the following documents, if applicable:**
• Approval from the Supreme Council for Environment (SCE) :
• Lab Outsourcing Contract
• Medical Waste Management Contract
• Medical Waste Transfer Form
• Ambulance Service Contract
• Medical Device Maintenance Contract
• Radiology Outsourcing Contract
• Hydrotherapy Maintenance Contract.

## 3 Proceed with your application

If all renewal conditions are met, you can proceeds to the next step and pays the applicable fees According to resolution No. (20) for the year 2016 , then download the license from the dashboard